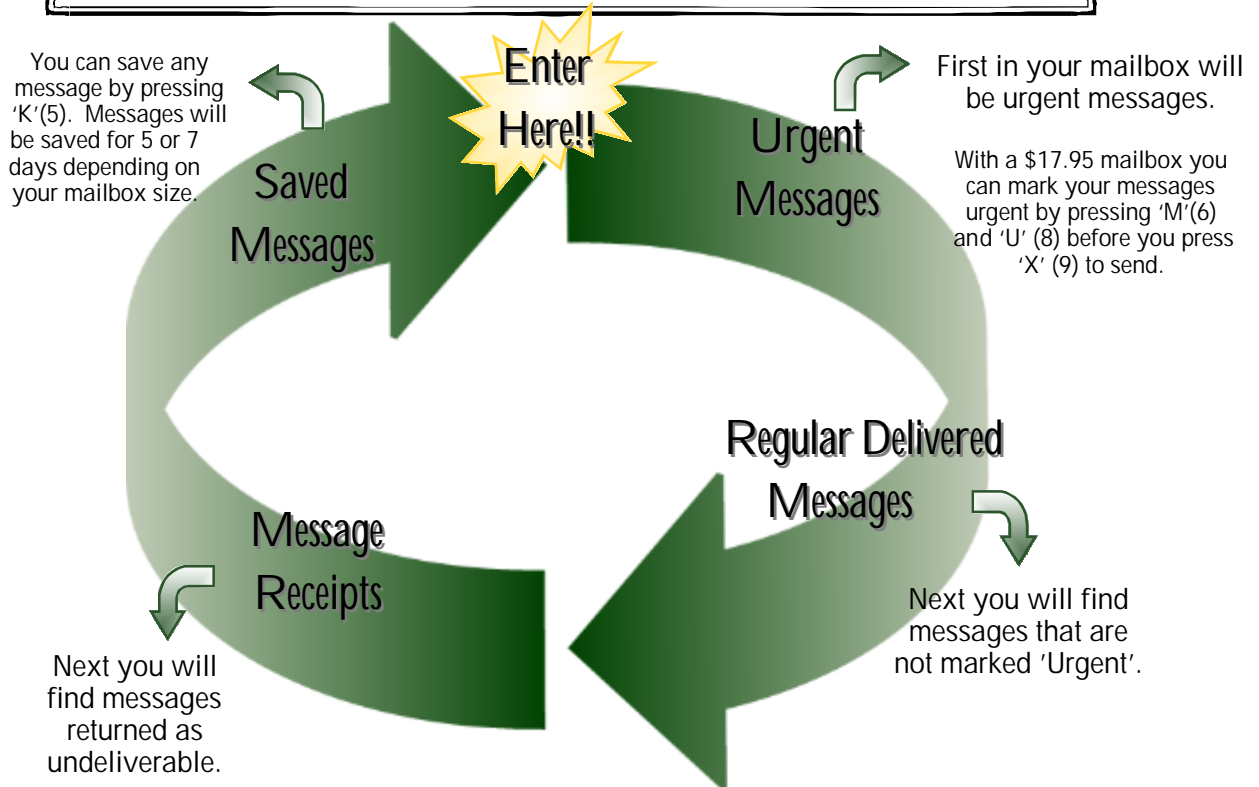


**Accessing your Voicecom Mailbox...**  
 Dial your Voicecom number. Interrupt the greeting with \* and then enter your passcode. Your mailbox will naturally move clockwise.



## Learning to maneuver quickly through your mailbox

Press \* to move backward 3 seconds when listening to a message.  
 Press # to move forward 3 seconds when listening to a message.

### Tip toe through your mailbox.

- Press 8# to skip to the next message.
- Press 8\* to skip to a previous message.
- Upon entering your mailbox you can press 8\* to play your saved messages. (You are now moving counterclockwise. Oldest saved to newest saved messages.)

Think of your mailbox as a daily Mary Kay newspaper. DO NOT think you have to listen to everything and DO NOT write everything down.

Your mailbox is a direct link between you and your director. YOU WILL RECEIVE THE FASTEST RESPONSE TO YOUR QUESTIONS IF YOU USE YOUR MAILBOX TO MESSAGE HER. Those who do not have a mailbox will feel left out and will not know what everyone else knows. I cannot be responsible for what you do not know. I want you to know what I know and to be in the loop. Voicecom is how that happens.